

Professional Standards Sub-Committee

Terms of Reference

1. Roles and Responsibilities

The Sub-Committee will:

- a) Review the standards of respiratory health care and practice as delivered in Australia and New Zealand and advise the Board of strategies and actions needed to maintain or enhance these standards.
- b) Support workforce planning in respiratory health care for Australia and New Zealand and to advise the Board on the implications for training and the capacity to provide best respiratory clinical care in Australia and New Zealand.
- c) Advise the Board on issues relating to professional and ethical behaviour in the context of delivering respiratory health care in Australian and New Zealand.
- d) Advise the Board on matters relating to the cost of delivering respiratory services and assist in advocating for commensurate reimbursement particularly where funding models are impacting on the quality of care delivered.

2. Membership

- a) The sub-committee will be composed of at least 8 voting members of the TSANZ.
- b) The Chair of the standing sub-committee will be appointed by the Board.
- c) Members of the sub-committee are appointed by the Board and the Board will decide their term of office which will normally be for two years, with the option of a further two years.
- d) At least three members will be medically qualified members of the TSANZ, with at least one member from the paediatric field.
- e) At least three members of the Sub-Committee will be from the non-medical membership of the Society.
- f) At least one member will be from New Zealand.
- g) The sub-committee has the power to co-opt members until the time of the next AGM of the TSANZ, subject to Board approval.

- h) The sub-committee has the power to create its own advisory sub-committees subject to Board approval.

3. Meetings of the Standing Sub-Committee and Reporting

- a) The committee will meet by telephone, email or face to face as is necessary and at least 4 times per year and as determined by the Chair of the sub-committee.
- b) The sub-committee will meet face to face each year at the ASM and where possible prior to the AGM.
- c) The sub-committee will report to the Board via its Chair at each Board meeting.

4. Governance

- a) The Chair of the sub-committee will be responsible for ensuring all matters of conflict of interest are documented and managed appropriately.
- b) Any issues of conflict or uncertainty about the operation of the sub-committee will be resolved by the Board.
- c) The Board has the right to alter how the sub-committee operates and can at its discretion disband or reconstitute the sub-committee.
- d) Membership of the sub-committee is solely on the basis of providing advice to the TSANZ Board and any working relationships or partnerships with other organisations are at the discretion of the Board.
- e) A majority of the members of the Sub-Committee shall constitute a quorum and may, whenever those members deem fit, convene the meeting of the Sub-Committee, provided that either the Chair or the Deputy Chair is among those present.

Current Chair: Kristin Carson-Chahhoud

Endorsed: 4 September 2020