

Macquarie University Clinical Associates Position Description

Title: Interventional Pulmonology and Respiratory Fellow

Reporting to: Clinical Professor

Time commitment: Full-time

Employment type: Fixed term

Location/s: MUH and MUH Clinic

Role purpose:

Macquarie University Clinical Associates (MUCA) provides clinical services to Macquarie University Hospital (MUH) and Clinic and engages clinicians in the tripartite scholarship of academic clinical practice, teaching, learning, and research within MQ Health incorporating MUH, the Clinic and the Macquarie University Faculty of Medicine and Health Sciences.

As part of MUCA, the role is responsible for the assistance and provision of high quality clinical assessment, management and consultation to patients with conditions applicable to the speciality of Interventional Pulmonology and Respiratory Medicine at MUH and Clinic. The role will also provide and participate in education, supervision and support to junior doctors in training and students, and engage in ongoing quality assurance and improvement activities at the discipline, and program levels.

Values

The values of MQ Health are available at <http://muh.org.au/Teaching-and-Research/MUHSC/Values-Mission-and-Vision>. MUCA is committed to providing services to MQ Health in ways which are consistent with and promote those values. You must maintain standards of personal and professional conduct which are consistent with and promote those values and ensure the confidence and co-operation of MQ Health, employees of MQ Health, other service providers (and their employees and contractors), the public and patients.

Objectives and Performance Measures

Clinical

- Provide clinical service within the scope of practice as granted by the MUH Medical Advisory Committee and approved by the MUH Board to patients of MUH and the Clinic.
- Participate in and fulfil the duties and responsibilities as set out in the rotation provided for the term of the fellowship including liaising with Operating Theatre and Endoscopy staff, and the preparation of the operating and endoscopy lists.
- Provide clinical management and timely treatment of patients (both inpatient and outpatient) delegated by the clinical supervisor(s) and the care of colleagues within the discipline.
- Provide a specialist liaison and consultation service to patients in conjunction with the clinical supervisor as required by other accredited practitioners who provide medical care at or in connection with MUH.
- Liaise and work effectively with allied health professionals involved in patient care including the broader care team.
- Supervise and commit to accurate documentation and completion of electronic medical records to reflect clinical decisions, tests, procedures and discharge diagnoses and instructions.
- Perform ward rounds, independently or with others (such as junior medical staff and/or the admitting doctor and/or clinical supervisor(s), as required for inpatient care at MUH as far as possible within the normal working hours of the ward
- Participate in formal handover, and ensure effective communication between clinicians (with particular regard to deteriorating patients), while meeting standards of care.
- Comply with MUH and MUCA policies and procedures and the MUH By-laws.
- In consultation with the admitting doctor, ensure appropriate arrangements are made for patients on discharge from MUH to maximise continuity of care, patient-centred care and good health outcomes – including timely and respectful liaison with patient's family, carers and general practitioner as appropriate.
- Adapt clinical practice in accordance with contemporary evidence based best practice.
- If required participate in an on call roster (under the direction of clinical supervisor(s) or senior medical staff) and when on call, be within an accessible distance in order to respond to urgent and precipitous events.
- Make decisions concerning the patient(s) in consultation with your immediate supervisor (s) and team.
- Promptly advise your supervisor, admitting doctor or senior medical staff of any concerns you have regarding a patient's condition or management

Administrative

- Attend Discipline, Program and MQ Health meetings as required by your supervisor (s) or the Director of Medical Services.
- Participate in Discipline/Program Morbidity and Mortality meetings and other meetings deemed compulsory by your supervisor (s) or the Director of Medical Services.
- Provide a minimum of four weeks' notification of planned/intended leave arrangements (personal or work related) ensuring adequate coverage is arranged and signed off by your primary supervisor and the Doctors in Training Manager.

- Notify your supervisor (s) immediately of any event that may give rise to a complaint or medico legal claim and complete the appropriate incident notification forms.

Quality and Research Activities

- Participate in Discipline, Program, Hospital and MQ Health quality assurance and risk management projects
- Ensure compliance with the standards contained within the ACSQHC National Safety and Quality Health Service Standards for accreditation
- Participate in clinical quality activities – such as peer review, clinical practice audit, root cause analysis etc.
- Participate in Discipline and/or Program Mortality and Morbidity meetings, Sentinel Event meetings, or peer review meetings and root cause analysis teams as requested by your supervisor.
- Systematically review clinical performance of self and discipline.
- Participate in patient complaint reviews and responses to patient complaints.
- Participate in Research projects in conjunction with your clinical supervisor

Supervision, Training and Education

- Provide multidisciplinary clinical supervision, training and education in patient care environments including for nursing, allied health, junior medical staff and other members of the multidisciplinary team.
- Assist, supervise and teach junior medical staff.
- Attend and actively participate in relevant education sessions and grand rounds.
- If required, present at and represent MQ Health at relevant internal and external conferences, grand rounds, and similar sessions in support of advancing the academic mission of MQ Health.
- Participate in journal clubs for relevant Discipline and/or Program.
- Provide advice and mentorship to individual students and learners where appropriate.

Professional development, continuing education and maintenance of standards

- Participation in relevant college training program and exam preparation.
- In partnership with clinical supervisor (s) seek opportunities to ensure development of clinical experience.
- In partnership with clinical supervisor (s) develop and implement a professional development, education and training plan.
- Complete and provide evidence of Continuing Medical Education and Development.

Skills and Competencies

- MBBS or equivalent qualification and registration as a medical practitioner in Australia
- Fellowship to relevant specialist College or Faculty (FRACP) or close to completion of the relevant specialist college advanced training program or hold an equivalent qualification.
- Demonstrated competency in Interventional Pulmonology including procedural skills with log book evidence.

- Active (or eligible to be an active) Accredited Practitioner of MUH.
- Proven commitment to education and research.
- Demonstrated excellent interpersonal and communication skills with a wide range of stakeholders including patients and other health professionals.
- Demonstrated ability to work effectively within a multidisciplinary team environment.
- Knowledge of and commitment to continuous improvement, evidence based practice and promoting a culture of safety, quality, innovation and best practice in clinical practice, teaching and research.
- Commitment to uphold and be a steward of the Mission, Vision and Values of MQ Health.

Role specific Conditions

- AHPRA General Medical Registration
- Working with Children's Check Clearance for NSW
- National Criminal Record Check
- Appropriate vaccinations